

Cadney Cum Howsham Parish Council

Full Council for the 9th June 2018

Parish Clerk - James Truepenny 46 Wrawby Street Brigg North Lincolnshire

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Minutes of the meeting of Cadney cum Howsham Parish Council held on Wednesday 9th June 2018 at Cadney Village Hall.

ATTENDEES

Cllr. Ruth Kitching (Acting Chair), Cllr Fiona Leahy, Cllr. Petra Heath, Cllr. Sue Hoy.

1806/1 APOLOGIES AND REASONS FOR ABSENCE

Cllr. G. Clayton was out of the Parish and Cllr. P. Kitching had College commitments.

1806/2 DECLARATIONS OF INTEREST

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None Given.

1806/03 Minutes of Previous meetings

Minutes of the Parish Council Meeting held on May 9th 2018 to be approved and signed.

Minutes of the Parish Council Meeting held on May 30th 2018 to be approved and signed.

Proposed - Cllr. P. Heath Seconded - Cllr. S. Hoy

All in favour

Minutes of the Parish Council Personnel Meeting held on May 30th 2018 to be approved and signed. Please note that Personnel Meeting Minutes can not be discussed at Full Council.

Proposed – Cllr. F. Leahy Seconded – S. Hoy

All in favour

1806/4 TO ELECT A CHAIRPERSON FOR THE ENSUING YEAR

Nominations; Cllr. P Heath

Proposed; Cllr. S. Hoy. Seconded Cllr; R. Kitching All in Favour

1806/5 TO ELECT A VICE CHAIRPERSON FOR THE ENSUING YEAR

Nominations; Cllr. Ruth Kitching

Proposed; Cllr. P. Heath. Seconded; Cllr S. Hoy

All in Favour

1806/06 CLERK'S REPORT

See Appendix I

1806/07 TO RECEIVE DELEGATE REPORTS

The Chairman on activities undertaken on behalf of the Parish council;

The Chair wished to thank you to Cllr. Hoy and the Clerk for their work on completing sorting the audit.

She also requested that the new Agenda and Minutes format be shortened to fit the notice boards.

Village Hall & Park representative

The Chair told the meeting that accounts for the Village and Park committee are up to date for 2016/17 and that the work on the Park Gates had been completed on the day of the meeting.

1806/08 TO RECEIVE REPORTS FROM WARD COUNCILLORS

None received.

1806/09 PARISH ISSUES FOR DISCUSSION/DECISION

War Memorial

Beacons - Given the health and safety requirements of beacons to be lit for the commemoration of the 100th Anniversary of World War I, the council felt that an event and Commemorative medals may be more appropriate. The possible event date would be the 17th of November.

Pond Survey

This is an ongoing issue for the Clerk.

BT Call Box

The Council resolved to purchase the glass required for the phone box and finish the project.

1806/10 QUESTIONS FROM MEMBERS

To consider Parish issues for the Clerk to take up with the appropriate authority.

Cllr. Heath Reported several potholes down the side of the Village Hall. Mains Street, Top Corner to Station Hill. Large Pothole near Reservoir on the way to Brigg.

Cllr. Hoy raised the issue of Carr Lane, LN7 6LA Side of the Pig Farm on the way to Cadney, eyesore.

Cllr. Leahy asked to follow up on the request to Highways about passing places in Cadney and Howsham considering depth current traffic.

1806/11 PARISH/TOWN PRECEPT GRANT ITEMS

- a) To ensure an adequate Emergency Plan is place in accordance with North Lincolnshire Council's request concerning the Parish Precept Grant.

Cllr. Hoy proposed that the council adopt an Emergency Plan and keep it within full council structure.

Seconded by Cllr. F. Leahy

All in Favour

- b) To discuss further implementation of the Parish Path Scheme.

Proposer - Cllr. P. Heath Seconded - Cllr. S. Hoy

All in favour

The Chair advised the clerk to obtain from the appropriate officer the map of affected paths and a suggested timetable.

1806/12 INSURANCE FOR OPEN GARDENS EVENT

The Best Kept Village Committee have secured a public liability insurance this item is to discuss payment from the Best Kept Village Budget.

Cllr. Hoy proposed it be paid in full. Seconded; Cllr. F Leahy.

All in Favour

1806/13 TO DISCUSS THE EXPENSIVE POLICIES OF THE CLERK - DATA ACCESS

The Clerk is currently using his own data access (home broadband) and phone for access to the council. Though the cost is minimal, it has been recommended by the Personnel Committee that should be discussed at Full Council as it will need to be costed. Further information and recommendations from The Clerk will follow.

Deferred till next full council.

1806/14 TO DISCUSS ILLGA TRAINING FOR THE CLERK

Should The Clerk be sent on this training course there is the initial cost of the training £99. There also needs to be an agreement on how hours are found and funded. The estimated time of the course 11 Hours. As recommended by the Personnel Committee.

Propose that do the course paid for by the council and eleven hours of work, extra to be negotiated.

First - Cllr. P. Heath Second - R. Kitching

All in favour.

1806/15 CORRESPONDENCE

None

1806/16 FINANCE

Accounts for Payment. See Appendix II

1806/17 TO DISCUSS ANY ITEMS REGARDING THE CERTIFICATION AND COMPLETION OF THE EXTERNAL AUDIT.

a) To sign and complete the audit certification form for processing.

Proposer Cllr. F. Leahy Seconded Cllr. P. Heath

All in Favour

b) To cover any costs covered by the internal audit.

To approve Barry Franklin as internal auditor for 2018 and he is to be paid the sum of £50.

Propose Cllr. P. Heath Seconded Cllr. F. Leahy.

Three in favour one abstention

Cllr. Kitching declared a personal interest

c) To discuss and resolve any ongoing issues and delegate those responsibilities where applicable to the Clerk.

Meeting Closed. 8.53pm